



NOTICE OF

**VPELA'S 28th ANNUAL GENERAL MEETING
&
PRESENTATION TO NEW MEMBERS**

ON: Tuesday 10th OCTOBER 2017
WHERE: Arup, Level 18, 1 Nicolson Street, East Melbourne
TIME: 6.00pm

- 28th Annual General Meeting
- Presentation new members' certificates
- Drinks and canapes

AGM AGENDA

1. Present & apologies
2. Previous minutes (AGM – 5th October 2016)
3. President's report
4. Treasurer's report
5. Election results presentation - Board Members 2017-2018
6. General business

In keeping with our Rules of Association, seven Board positions will be up for election for a three year term commencing October 2017. If you would like to nominate for election to the VPELA Board, you can obtain a nomination form by contacting the VPELA Secretariat on 9813 2801 or by emailing jane@vpela.org.au. Nominations must be supported by a proposer and seconder, who are also VPELA members.

All nomination forms must be received c/o VPELA, PO Box 1291 Camberwell 3124, or by email admin@vpela.org.au or fax: 9813 2901 **NO LATER THAN 5PM Monday 28 August 2017.**

Note, if nominations exceed the number of vacancies, an election by postal ballot will be held and all members will be sent ballot papers. Only financial members are entitled to vote.

When submitting a nomination, each nominee is to provide, in not more than 250 words, details of their involvement with the Association, as well as information regarding their personal expertise and interest in becoming a Board member. The information will be posted on VPELA's website to assist members to cast their votes in an election.

This is a free event for VPELA Members only – Please note that those who book and fail to attend or provide less than 1 days' notice of cancellation will incur a non-attendance fee of \$25 inclusive of GST.

Please RSVP to attend the AGM by 6 October 2017:

VPELA, PO Box 1291 Camberwell 3124

Email: jane@vpela.org.au

Name: _____ **Company:** _____

Address: _____ **Post Code:** _____

Telephone: _____ **Email:** _____

Please reserve me _____ seats

Additional attendees please add here: _____

NEW MEMBERS PRESENTATION

I am a new member and wish to be presented with a membership certificate.